

MINUTES OF THE WCHSA EXECUTIVE BOARD MEETING

Thursday, November 6, 2008

Comfort Inn, Plover, WI

Call to Order: Chairman Lou Plaisance called the meeting to order at 9:30 am. Lou noted that this would be his last meeting as Chair and he thanked everyone for their support.

Members Present: Neal Blackburn, John Chrest, Alice Connors, William Downie, Mary Hahn, Bob Haupt, Cheryl Huenink, Randy Jacquet, Richard Johns, Glen Johnson, Jim Mode, Gene Phillips, Lou Plaisance, Roy Sargeant, Phil Schneider, Loretta Shellman, Elizabeth Skulan, Bill Topel, Lois Trever, Vicki Tylka, Linda Van Ness, and Ann Wondergem.

Others present: Michelle Buehl-DOC/DJC, Sarah Diedrick-Kasdorf-WCA, Faith Elford, Liz Green, Tammy Kincaid, Carolyn Kolson-Janov, Liz Mahloch, Don Maurer, Mark Mertens, Bill Orth, Terri Perry, Eric Pritzl, Ray Przybelski, John Rathman, Kathy Roetter, Jack Schad, Tom Schleitwiler, Ron Schmidt, Mark Seidl, Paul Spencer, Jr., and Diane Waller-DHS and DCF.

Approval of Minutes: The minutes of the October 2, 2008, Meeting were approved as submitted.

Agenda Overview

Partner Agency Reports

- Wisconsin Counties Association – Sarah Diedrick-Kasdorf
 - Democrats took over the State Assembly in this election. It should be interesting to see how they handle the \$3-5 Billion deficit.
 - Committee on High Risk juvenile Offenders - 10 bills but nothing moved on yet. 17-yr olds-discussed briefly. Sen. Carpenter suggested splitting the 17 yr. olds to keep more serious offenses in adult court and putting lesser offense back in juvenile court. Meeting again Dec. 17th, which may be the last meeting and they think they will have a bill done.
 - Strengthening Families meeting - next Friday. Home visitation and CSTs are on the agenda. Same topics as two years ago.
 - 17 yr. old issue - Council on Children & Families met last week. Only the Council listed this as a high priority issue. AFSCME, the State Bar, WAFCA and WCA said that it wasn't a high priority, considering multiple funding needs. A potential fallback position discussed was legislation similar to that adopted in Connecticut, which would set a future date for implementation. The general opinion was that it is a good idea in theory but without funding in place, it is too risky.
 - ICWA-Indian Child Welfare Act - Sen. Jauck is holding a meeting next Thursday for comments on a bill draft of 169 pages. He is looking to put a panel together to talk about what they like and don't like in the draft. Sarah is hoping to have someone from WCHSA at the meeting.
- Department of Health Services and Department of Children and Families – Diane Waller
 - An email was sent regarding the survey on Adults at Risk and analyzing the results. Information will be sent to Faith to distribute by email.
MOTION: Remind State of the WCHSA memo review process. Informational memos that are not required to be sent to WCHSA should have no fiscal impact. Motion carried.
 - Issue Paper regarding Child Care Administration Contract Allocations – this is an internal paper for the Secretaries and they would like WCHSA's opinion.
MOTION: To recommend Option #2 because County budgets are already done and Counties have included this funding. Motion carried.
 - This is Diane's last meeting because she is retiring December 18th. Diane worked with WCHSA for 16 years.
- Department of Corrections – Michelle Buehl and Wes Ray

- Distributed a new list of sex offender ordinances.
- The web based training is moving forward. As of January 2009, the training system will be tested for first 6 months. The live 5 day class will still be offered until June. The first official web-based training may be Sept 2009. Counties will need to notify Michelle at least 5 days before staff takes the training. **MOTION: to send a letter of support for the web-based training to DJC. Motion carried. The letter will include answers to questions.**
- Michelle handed out a reference page of Juvenile Justice articles
- Wes Ray spoke regarding the Wisconsin Community-based Juvenile Justice Survey. The reason for the survey was that HSRS can no longer be used after 2008. The DOC/DJC Technical Advisory Committee was asked to assist in creating a new way to report. DJC surveyed counties regarding which system they want to use in 2009: 46-EWISACWIS; 15 JJ; and 11-no decision yet. A committee met several times and put definitions together. DCF & DJC will collaborate to produce a statewide report and exchange data. **MOTION: WCHSA supports this survey. Motion carried.**

Policy Advisory Committee Action Items/Reports

- Economic Support – Co-Chairs Ed Kamin and John Rathman
 - Update on W-2 Deob and Reob - met on Oct 17th with DCF. The projections are that there is enough money to support benefits across the state. Discussed allowing multi-agencies to move money around and contacting surplus counties to help the 6 counties that may not have enough.
 - FSET Plan Updates – plans are due on Nov 10th if you want to have a plan.
 - Proposed Resolution Regarding the Future of Economic Support Services – **MOTION: Move that Wisconsin County Human Services Association oppose efforts to privatize and/or centralize Economic Support Services because it reduces the effectiveness of counties in coordinating case management and services to vulnerable populations. Further move that the Department of Health Services (DHS) allow for advance planning with the WCHSA Economic Support Policy Advisory Committee (ESPAC), the Income Maintenance Advisory Committee (IMAC) and the WCHSA Executive Committee prior to any additional privatization of ES programs, and to plan for areas of the Economic Support Workload that could be managed centrally without negative impacts on local citizens. Motion carried.**
 - Proposed Resolution Regarding a Review of the Enrollment Service Center (ESC) – **MOTION: Move that WCHSA formally request that the State of Wisconsin complete an independent and comprehensive study of the first year of operations of the new Enrollment Support Center (ESC) being opened to provide eligibility determinations for all childless adults between the ages of 19-64. This study should be completed by March of 2010 and it should include outcome data on five key elements which include; (1) the accuracy rate of the eligibility cases completed in the ESC, (2) the average cost per case to complete eligibility for childless adults at the ESC, (3) the timeliness of case processing of cases sent to the ESC, (4) formal independent customer service surveys, and lastly (5) a list of major issues or concerns in providing these services outside the integrated human services delivery system (including feedback from IMAC and local agencies). WCHSA highly recommends that this study then be used for future State, ESPAC, IMAC, and WCHSA joint planning focusing on the future direction of the Enrollment Service Center. Finally, WCHSA reiterates the need for the State of Wisconsin to invest in a data system that will provide local agencies with the necessary automated tools to help them efficiently and effectively process the rising number of Economic Support cases that continue to become more and more challenging to process. Motion carried.**
 - ESPAC Pre-Conference Presentations on Dec 4th: 1-2:15pm regarding the IM Workload Model and 2:30-4:40pm regarding the Enrollment Service Center (BadgerCare Plus for Childless Adults).

- Plans for an Economic Support Summit to Identify Potential Computer, Program, and Policy Changes in all ES Program Areas that Would Reduce Workloads and Save Money for All Levels of Government (Counties, State and Feds) – this was talked about with the Secretaries. Looking at a Jan-Feb timeframe.
- Behavioral Health – Co-Chairs Kathy Roetter and Mark Seidl
 - WCMH Criminal Justice Committee's Request – whether or not to do a study of mental health services provided to county jails. Services are currently different between counties and generally are inadequate. **MOTION: BHPAC wants WCHSA to support this study. Sara noted that Sheriffs are concerned that the information would be used against them in lawsuits regarding the lack of care. The motion was postponed until Jan meeting when more information will be available.**
- Children, Youth and Families – Co Chairs Mark Mertens and Carol Wright
 - Seventeen (17) Year Old Issue Update-material is on the website with the meeting agenda. Milwaukee County is now in the information. **Motion: Adopt the survey results. Motion carried.**
 - Inter-County Venue Agreement-committee has had a 2nd meeting and is working on changes.
- Long Term Support – Co-Chair Jack Schad
 - County Responsibilities Post-Redesign – this is still a work in progress.
 - Birth to Three Program Parent Payments Workgroup – nothing new to report.
 - Children's LTC Council Proposal - **MOTION: that WCHSA support the Children's LTC Council proposal. Motion Carried.**

Standing Committees Action Items/Reports

- Public Policy – Dave Titus
 - 2009-2011 WCHSA Platform - Ann Wondergem and Jack Schad discussed its development and about a couple of items that are still not in the existing platform. **MOTION: To approve the current document, understanding that it is a living document and can be changed and that it is not a prioritized list. Motion carried.**
- Conference Updates
 - December 5, 2008: Stevens Point; Behavioral Health Services Theme – Chair Kathy Roetter
 - May 6-7-8, 2009: Wisconsin Dells Area – Chair Randy Jacquet – Committee has phone conference meeting next Monday at 2pm.
- Membership & Dues Committee – Neal Blackburn-no report
- Awards Committee – Alice Connors-no report

Ad Hoc Committees and Reports

- ADRC Ad Hoc Committee – Glen Johnson – They had a meeting with Sinikka Santala in Madison. DHS is proposing increased funding of 18%. It was requested that counties share their success stories with the legislature by sending to the DHS. They did not set up another meeting.

Other

- Meeting with Secretaries Bicha and Timberlake on October 23, 2008 Report – Ann Wondergem reported. Minutes of the meeting are on the WCHSA website. Will be meeting again on February 18, 2009, 1:00 to 2:30 pm at 1 W Wilson Street, Room 650.
- Long Term Care Council – Todd Romenesko-no report

Association Business

- Chairman's Report
- President's Report
 - National Governor's Association Grant to Wisconsin to Host Governor's Summit on Poverty and Economic Opportunity. **MOTION to support Rosemary Davis of Outagamie County to**

be part the Core Planning Team of the Governor's Summit on Poverty and Economic Opportunity. Motion carried.

- Request from WCCF to Consider a Children's Agenda Coalition – There has been an initial discussion about creating a group to look at children's issues and looking at other states' successes.
- New Directors and Board Members Supper and Introduction to WCHSA – December 4th at 5pm.
- Hope to see you all on December 4th at 7:30 for retirement party for Diane.
- Treasurer's Report – The monthly treasurer's report is on the WCHSA website. It was reported that 47 counties have paid their dues.
- Administrative Coordinator's Report - hoping to see more registrations for the conference next month.

Adjournment - Chairman Plaisance adjourned the Board meeting at 12:24 p.m.

Respectfully Submitted,

Faith A. Elford, WCHSA Coordinator

Suggestions for Secretary Timberlake and Bicha per WCHSA Request

Item	Mandated Issue	Suggested Remedy	Benefit if Changed
Concern – The current requirement of considering pre-existing relative placements (placements arranged by a family that pre-date any Juvenile Court Involvement) as out of home placement cases results in these cases needing to be entered into eWISACWIS, Permanency Plans completed and Permanency Hearings conducted. If there are no safety concerns involved, this is an unnecessary expenditure of staff time and an intrusion into the lives of these families, who have already come to a resolution of the placement issue.	Mandate – 938.34 is interpreted to include pre-existing relative placements as out of home placements, thereby requiring the completion of the out of home placement protocol, including Permanency Plans and Permanency Hearings.	Consider recommending a revision to the Juvenile Code, to exempt from the definition of out of home placement, pre-existing relative placements in which there are no safety concerns. These placements have been created by families independent of the Court or Agency and, in the absence of any safety concerns, the Juvenile Code, as currently written, results in an unnecessary intrusion into these families lives and also entails a substantial commitment of staff time to address issues that have already been addressed by these families. Discussing alternative placement plans as part of the discussion of permanency in these cases also causes unnecessary anxiety among family members who have already arrived at these decisions.	County Department Staff Time.
Concern – Youth placed in Secure Correctional Facilities many times have very similar characteristics to IV-E eligible youth and many of them have been previously eligible for that	Mandate – Corrections youth are not eligible for IV-E funding.	DCF, in partnership with the Division of Juvenile Corrections, advocate with the Federal Government to consider expanding IV-E eligibility to this group of youth, thereby	County financial and staff resources

<p>funding. However, their placement in a Correctional Facility makes them ineligible.</p>		<p>providing for an additional funding source for services to these clients. Many of these youth have significant treatment needs, may well have previously been IV-E eligible in an earlier placement and IV-E eligibility in a Secure Correctional Facility provides them with the possibility of medical assistance reimbursement for some of these services, thereby reducing the cost to Counties and freeing up these funds for additional community-based services. A further development of this concept includes consideration of Clinical Services in Correctional Facilities exploring the possibility of being licensed as a mental health facility, allowing for possible funding through private insurance and Medical Assistance.</p>	
<p>Duplicate Tracking of CPS Caseworker and Supervisor Training. After staff and sups attend training, the Training Partnership registers, records, and notifies counties of training workers took.</p>	<p>HFS 43 requires training and state requires county supervisors to enter the data into eWiSACWIS.</p>	<ol style="list-style-type: none"> 1. Provide access to training/staff area of eWiSACWIS to Training Partnerships. 2. Have Partnerships enter trainings directly into eWiSACWIS. 3. Develop report for agencies to inquire as to training attended (by worker and by agency). 	<p>Efficiencies via elimination of duplicate processes and saving of valuable supervisory time.</p>

County Responsibility to pay for IMD (i.e., State Institute Costs) Placements vs. Care Management Organization. CMO's presently have no incentive to move expeditiously to move person back into community.	Ch. 51 and State Policy	Change rule and statute to require CMO's to pay for 25% of IMD costs when placement continues beyond 72 hours for enrolled clients. This would provide incentive to both the County and the CMO.	County tax levy and client benefit.
CARES System "bugs" resulting in improper Badger Care Plus application and premium payments processing. a) CARES often sets premium amount but when premium is received and worker tries to process, the amount has changed. b) If several months of Premiums due, system Sometimes doesn't permit Staff to enter.	Statutory obligation of counties and OPS memos	Fix so system is accurate and efficient.	Duplicative processes and "report" work for Economic Support Staff and Supervisors. Better customer service and reduced client dissatisfaction. Increased premium collections.
Improve the integrity of the Child Care Subsidy program. When fraud is suspected, it eventually falls on the worker to collect information/investigate. Caseloads simply don't permit time to follow up.		Allocate fraud resources specifically for suspected Child Care Fraud situations.	Savings of tax dollars.
Lack of State direction, clarity, and assistance re: Uniform Fee System and Regulations.	HFS 1 HFS 1.03(8) HFS 2.03(19)	State to assign responsibility for Uniform Fee System to specific individual, and provide verbal and written direction regarding situational needs for interpretation.	Consistency, better customer service, potentially increased revenue for counties.

Need for additional resources for efficient implementation of caseworker contact requirement for children and juveniles in out-of-home care	DSP Memo 2008-01 2/28/07	Provide funding to counties for notebooks and Dragon Speak software to permit voice to text recognition.	Time, efficiency, ability to meet standards.
Mandate to conduct safety assessments in foster and relative placements.	DSP Memo 2008-07 11/3/08	Remove requirement for foster homes – maintain contact standard for children in placement.	Unnecessary/duplicative “paperwork” - filling out forms doesn’t assure safety.

Mandate Relief/Suggested Programming Reductions:

This is a listing of suggested mandate relief ideas that have surfaced from WCHSA member organizations and individuals. It is fully realized that not all of these suggestions may fit into what the various Departments of State government are/were looking for and that not all of these items will be given considerations but none-the-less these are the suggestions received:

- 1. Eliminate 2nd Party Reviews and Random Moment Studies***
- 2. In the Medicaid Waivers program, we are restricted from collecting any more than the room and board cost for someone in an AFH or CBRF. We have clients that receive a high level of Social Security and end up with over \$200 per month after the room and board is paid. When it reaches \$2000 they must spend down. We have trouble spending the money as they already have burial trusts and funeral costs paid and really don't have a lot of extra needs each month above the \$65 personal allowance they receive.***
- 3. I am writing in regards to the below correspondence regarding potential changes to the Birth to Three Program in Wisconsin. Ten years ago the child count for Forest, Vilas and Oneida Counties was 38-48 children. We are currently serving twice that many children, with only a VERY minimal increase in funding over that time period. From a county standpoint it is clear that some changes need to be made. Forest, Vilas and Oneida have been committed to serving children and their families in natural environments, but given our large geographical area this has also been a huge expense in terms of time and travel. Having the option to serve children in group settings could be significantly more cost effective, while also allowing the continuation of effective therapy services for children and their families. We would also recommend increasing the eligibility criteria to 30 or 35% delay. In the long run we hope that Wisconsin will pursue Birth to Three funding on a "per child" system. We are committed to***

operation of a quality Birth to Three program and would welcome participation in any workgroups.

- 4. One area I see for the County/Tribal agencies is the upcoming BadgerCare+ Childless Adults program, who's Federal Waiver was just approved this last week. To date, the best info I have received on the local agencies responsibilities has been from IMAC...which will be meeting again Thurs 11/20. The state is saying they will be administering/doing the program...one reason is because there is no administration \$ to give to the local agencies to do the program. However, there are all these local responsibilities tied to the expected cooperative effort to serve the client applying. I am assuming, unless something says different, that there will be no local admin \$ attached to these additional responsibilities...because 'we' aren't the designated administrator of the program. With the responsibilities defined thus far I see a huge increase in clerical and/or ES time to be in compliance with the responsibilities. They are presenting it like it is no big deal and like we can just incorporate it into what we are already doing w/out looking at it as any type of increase in workload. To find out the identified responsibilities thus far the best source to get that info from is IMAC...it has been on 2 of the most recent IMAC mtg agendas.*
- 5. Suggestions for the Secretary: 1. Do not move forward with HFS 35. Put on hold. 2. All decisions on rates for CCS should take no longer than 30 days. 3. Take \$10 million of the new federal Medicaid reimbursement increase (est. \$152 million) and return to CSDRB like program. All of these actions will save time, and increase dollars at the county level without increasing state dollars.*
- 6. The suggestion I would have is to fund Juvenile Correctional Institutions the same way adult facilities are funded, by the State. Take the Counties out of the loop. Courts send Youth to JCI placements whether or not the County recommends it. Each County handles those decisions differently. If there was a uniform way of determining which Youth should go to Correctional placements, and which should not, then there could be money saved. If you compare the type of youth that Oconto sends to Lincoln and the type of youth that Kenosha*

County sends to a JCI, you would see a vast difference. I heard a story once, that a youth was send to Lincoln for stealing money out of a vending machine.... If there were Statewide Uniform Criteria for JCI placements, then Youth would be placed in the most appropriate setting most of the time, not just some of the time.

- 7. The only thing I can think of off the top of my head has to do with ICWA. We are required to notify the tribe by registered mail which costs a significant amount of money. Certified mail could serve the same purpose and costs significantly less.*
- 8. I can't really think of any rules or mandates related to Economic Support that would make a substantial difference in terms of county funds. Obviously, the state could scale back BadgerCare Plus (and not expand it to single adults in 2009) to make significant savings in the state budget..... Is there anything we could write up that would address all the Protective Placement reviews and evaluations for Guardianship that involve us sending our staff out of county to perform? I'm not sure if this is a big expense for Ozaukee but in Milwaukee it was extremely costly to send staff to Chippewa falls and to the northern counties for Protective Placement reviews. Birth to Three Policies a. Suggestion was made below to consider increasing the % delay required for Birth to 3 eligibility (I have heard from 25% to 33% delay). Yes, this should make some difference. I have also heard that some states require delays in more than 1 area to be eligible. b. I see many children eligible due to "atypical" development per HFS 90.08(5)(b) that adversely affects overall development but they do not meet the 25% delay criteria. Perhaps the definition of atypical could be refined. HFS 90 currently gives examples of atypical development as asymmetrical movement, variant speech and language patterns, delay in achieving interactive milestones such as exhibiting a pleasurable response to caregiver, sleep disturbance, or eating difficulties. The definition of atypical seems pretty general. c. If billing insurance for therapy was mandatory instead of optional for families, costs to counties would be greatly reduced. This is addressed in HFS 90.11(3)(b). I am not sure if this can be changed as it might be a federal guideline. Now may be the best time to redefine Child Abuse*

and Neglect. Alleged abuse or harm by someone other than the custodial care giver could be the sole responsibility of law enforcement agencies. The duplication of investigations seems to be inefficient. It is our understanding that some Family Care Managed Care Organizations require that Service Authorizations need to be reissued or updated every six months even if there aren't any changes in the services provided. (We don't know if this is a state or federal requirement) This creates more work for family care teams and their support staff and increases the cost of case management services. Family Care Managed Care Organizations should not be required to terminate services to clients on family care at the time of an emergency detention placement. They should be allowed to bill for time spent in collaboration with mental health staff as well as their efforts to find providers who may be able to meet the needs of their client. Without this ability they have no financial incentive to work with counties to move clients back to the community as soon as possible. They also have very little incentive to develop community resources that can meet the special needs of these clients.

9. DSP Memo 2008-01 Caseworker Contact Requirement for Children and Juveniles in Out-of Home Care.

- a. Amend the face to face contact requirement for children/juveniles in out-of-home placements in long term stable placements (longer than 12 months) from monthly to quarterly.*
- b. Additionally, reduce the required face to face contact from monthly to every other month after 6 months in care.*

10. DCFS Memo 2007-01 Locating Non-Custodial Parents, Alleged Fathers and Other Relatives.

- a. Remove the requirement for county departments of Human or Social Services to make diligent efforts to search for non-custodial parents or alleged fathers and place the requirement with the Child Support Agencies. After the CSA has located the non-custodial parent or alleged father, require them to contact the department of Human or Social Services.*

DCFS Memo 2006-09 Child Protective Services Safety Intervention Standards.

- b. Amend the requirement that the on-going CPS worker must have twice a month face to face contact with the parent/caregiver and child in long term cases (lasting more than 12 months) for in-home cases to quarterly.*
- c. Amend the requirement that the on-going CPS worker must have monthly face to face contact with the parent/caregiver and the child in long term cases (lasting more than 12 months) for out-of-home cases to quarterly.*
- d. Additionally, reduce the month to month contact to every other month after 6 months in care.*

DCFS Memo 2006-08 Family Interaction for Child Protective Services Cases When a Child is in Out-of-Home Care.

- a. Amend the frequency of family interaction by eliminating the requirement that "it must occur no less than weekly". It is not always practical or affordable for parents to have weekly face to face contact with their children. Parents may not have access to reliable transportation, parents have many other obligations (i.e. work, counseling, schooling, other family obligations, extra curricular activities), children are placed many miles away, foster parents/caregivers availability, children's extra curricular activities, counseling, lack of supervised visitation personnel, lack of volunteer drivers, lack of agency funding, etc. etc. etc. Perhaps "no less than weekly" should be a best practice guideline, not a requirement.*

DCFS Memo 2005-10 Caseworker-Parent/Family Face-to-Face Contact for Child Protective Services Cases.

- a. Amend the requirement that the on-going social worker have face-to-face contact with child(ren) and individuals in a parenting role on a monthly basis in long term cases (lasting more than 12 months) to fit the individual circumstances of the case. Perhaps to no less than every 90 days.*

11. *I've never understood why there is no asset limit for family MA (BC+ now). Adding that would reduce the MA population. Or at least make them pay a premium based on their level of assets.*
12. *Eliminate the Prior Authorization requirement for transportation for MA recipients to travel to MA authorized medical appointments for volunteer drivers and those who provide transportation themselves or to household members. This is not required to coordinate transportation, nor is it helpful in identifying fraud. I am unclear whether this will require a change in statute, the previous Secretary of DHFS, Kevin Hayden, was under the impressions that it did not. Require W2 caretakers of infants to be attached to the workforce before and after the birth of the child to establish eligibility. Allow for the recoupment of W2 cash payments made to W2T's when they are determined eligible for SSI retroactively - target and use state GPR, rather than Federal TANF to pay benefits to those who are applying for and/or are currently in appeal status with Social Security to avoid issues with TANF requirements..... Lift the cap on the premium for purchasing BadgerCare for children so that it is truly income based (unless BadgerCare is really meant to be a universal healthcare policy for all children..... Clarify in statute 51.42 that the emergency and crisis care referred to in the statute is in regard to mental health and AODA costs and services only, not emergency care due to the medical needs of an individual when they present at the medical facility..... Require school districts to educate children who are placed in CCI's and RCC's within their regular funding formula without charging additional cost to counties for the educational fees..... Prioritize partnerships with DPI and DCF, so that there is no longer a disincentive to the schools after September when the school formula is complete to meet the educational needs of high needs children in the public school system. Find ways to eliminate the silos in transportation systems to coordinate the funding between departments and services, look particularly at those programs that provide transportation and funding based on the individual and try*

to integrate funding into the system as a whole..... Contract directly with tribes for out of home care placements, increasing efficiencies and eliminating the need for 161 agreements. Require insurance companies to cover Birth to Three services.....Pass legislation that ensures parity for mental health and substance abuse services..... Require all departments to offer trainings, provide education, and conduct meetings using remote technology..... Find more ways to allow for knowledge based information to be available via the Internet to allow for greater participation and to allow the information to be used multiple times for orientation and review. Use federal definition for Birth to Three Services to reduce number of children who are eligible for the service. Update the parental co-payment formula for Birth to Three to eliminate the cap. Consider changing eligibility criteria or establish waiting lists for services, if necessary, in some programs where there are substantial overruns (e.g. childcare). Postpone introducing new MA programs when if that currently exist are running deficits.

13. *Birth to 3 suggestions: Tighten the standard for the expressive speech criteria needed for determination of speech delay. Speech delay standards for Hispanic or other ethnic children who are learning two languages (bilingual) should be different from the English only or monolingual children. These children start out slower and then catch up later.*

Would save money on translators and screening time. Make billing a family's insurance company mandatory if they participate in Birth to 3. State philosophy re: adding a service to the IFSP is too permissive. Should have criteria for adding a service once a child is enrolled rather than the looser language allowing a service to be added for almost any reason. Incongruency between IFSP review timing and billing MA for TCM. MA requires the review meeting to be at or after 6 months to be billable, while the state B-3 requires an IFSP review to be done prior to the 6 month time table. This means that if the IFSP review is done according to state guidelines then the case manager won't be able to bill TCM. The county would then have to pick up the tab.

14. *It seems that if the budget is tight, it might not be the best time to implement BadgerCare Plus for childless adults. If that is going forward anyway, maybe another look should be taken at setting up a whole new infrastructure for processing the cases at the state level. The county agencies will still have contact with the recipients as they are accustomed to coming to the local agency. Many will not be comfortable communicating only by internet or phone regarding their benefits.*
15. *We would like to see a revision in HFS 59, Licensure for Shelter Care Facilities, to allow for the voluntary, consensual placement of youth. Currently, the rule requires that all placements made must be in the interest of custody pending court action. Voluntary stays (e.g., for respite purposes) are not permitted which in turn requires the use of other, more expensive licensed settings (such as group or foster homes) for that care. When shelter care facilities have open bed capacity, available trained staff and fully funded operational budgets, we contend that a prohibition on voluntary use requires an unnecessary expenditure of public funds to purchase alternative care while doing no better job to protect the health, safety or rights of children.*
- 16.

STATE OF WISCONSIN
Department of Children and Families
Division of Safety and Permanence

DSP Memo Series 2008 -09
November 25, 2008
Re: TARGETED CASE
MANAGEMENT CLAIMING
FOR CHILD WELFARE STAFF

RESCINDS Memo Series 2008-04

REINSTATES Memo Series 2004-17

To: Area Administrators/ Human Services Area Coordinators
Bureau Directors
Child Placing Agency Directors
Child Welfare Agency Directors
County Departments of Community Programs Directors
County Departments of Developmental Disabilities
Services Directors
County Departments of Human Services Directors
County Departments of Social Services Directors
Indian Child Welfare Directors
Licensing Chiefs/Section Chiefs
Tribal Chairpersons/Human Services Facilitators

From: Cyrus A. Behroozi
Administrator



In June 2008, Congress passed a moratorium on implementation of the Interim Final Rule for Case Management Services issued by the federal Centers for Medicare and Medicaid Services (CMS) in February 2008. This moratorium delays implementation of many components of the Interim File Rule until April 1, 2009. These delays include the prohibition on claiming Medicaid Targeted Case Management (TCM) reimbursement for services provided by child welfare staff to children otherwise eligible for these Medicaid services.

As indicated in DCFS Memo Series 2008-04, the effective date of this rule was March 4, 2008 and as of that date, the Department of Health and Family Services (DHFS), now known as the Department of Health Services (DHS), discontinued TCM claiming for children and juveniles in out-of-home care who were not eligible for federal Title IV-E reimbursement. Given the allowance provided by the moratorium to continue TCM claiming, the DHS, on behalf of the Department of Children and Families (DCF), will resume TCM claiming for non-IV-E eligible children and juveniles in out-of-home care as specified in DCFS (now the Division of Safety and Permanence) Memo Series 2004-17.

The DHS will resume TCM claiming for non-IV-E eligible children and juveniles in out-of-home care served from March 2008 forward. However, county agency and private provider agency TCM claims for services provided during this period and 30 days from the date of the issuance of this memo will be reimbursed as allowed by state Medicaid policy. After 30 days from the issuance date of this memo, the DHS will become the primary claimant for TCM services provided to this population. Any claims submitted for this population by county child welfare agencies and private provider agencies after this date will be subject to disallowance.

Document Summary

This memo reinstates DCFS Memo Series 2004-17. After 30 days from the issuance date of this memo, the Department of Health Services will become the primary claimant for TCM services provided to children and youth in out of home care who are determined to be Title IV-E ineligible.

Regional Office Contact:

Area Administration

Central Office Contact:

Michelle Rawlings
Bureau of Program Integrity
Division of Safety and Permanence
608.264.9846
michelle.rawlings@wisconsin.gov

MEMO WEB SITE: <http://dcf.wisconsin.gov/memos>

#memos/dsp/ targeted case mange claiming for cw staff.doc



*Straight Talk -
Sound Direction*

My Brother's Keeper, Inc.TM

Mentoring Service

Young Men Ages 11-65

Board of Directors

Peggy Besaw

Tim Besaw

Andrew Brandt

James Demeny

Michael Frohna

Michael Gehm

Janice Hall

Paul Jadin

Greg Jessen

Gary La Favé

Art Lane

James Lewis

Pat Murphy

Tom Schumacher

Harry Sydney

Madonna Sydney

Stephanie Wachholz

Robert Walczyk Jr.

Rick Yoker

Gary Zieglebauer

To Whom It May Concern:

My Brother's Keeper, Inc. is a non-profit 501(c) 3 organization and is not affiliated with any religious organization. *My Brother's Keeper, Inc.* is a mentoring program designed to help boys and men to overcome obstacles they face to become productive members in our community.


My Brother's Keeper, Inc. was founded in 2003 by Harry F. Sydney, to help boys and men living in Brown County deal with life's challenges. The mission is to provide mentoring service that provides "Straight Talk - Sound Direction" to individuals that lack necessary life coping skills. Participants range from at-risk boys (age 11 and up) identified by the schools, courts, Brown County case managers and parents to men (up to age 65) struggling with relationships, job dissatisfaction, financial difficulty and/or defining and achieving realistic goals. Many of participants are low-income boys who are having problems or are involved in the criminal justice system.

The program provides an effective mentoring service. Research shows that mentoring is an effective tool to reach persons in need of self direction and in making proper life choices. They experience positive benefits that include: better attendance and attitude at school and work; understanding and knowing the value of higher education; and reducing negative behaviors with increasing positive social attitudes and relationships.

Since its' founding, *My Brother's Keeper, Inc.* has helped thousands of boys and men through individual and group mentoring sessions. The program has had a 73% success rate.

I am available at your convenience to answer any questions.

Sincerely,


Harry F. Sydney II
President and Founder

1039 West Mason Street, Green Bay, WI 54303

920-884-1150 • Fax 920-496-7922

Email: hsydney@mybrotherskeeperinc.net • Website: www.mybrotherskeeperinc.net

Brown County Juvenile Detention Center 2008 **“My Brother’s Keeper” Statistics**

Date	RACE			Other	Male	Female
	White	Black	Hispanic	Native American	Asian	Other
Jan-08	24	7	3	10	1	0
Feb-08	15	3	2	4	0	0
Mar-08	18	5	1	6	1	0
April-08	20	6	2	5	1	0
May-08	17	7	3	4	2	0
Jun-08	15	5	2	6	1	0
Jul-08	10	4	2	3	1	0
Aug-08	12	4	4	3	0	0
Sep-08	18	3	3	5	1	0
Oct-08	19	6	2	2	3	0
Nov-08	12	3	3	5	2	0
Dec-08	15	4	2	4	1	0
TOTALS	195	57	29	57	14	0
					246	106

Brown County Shelter Care 2008 **“My Brother’s Keeper” Statistics**

Date	RACE			Other	Male	Female
	White	Black	Hispanic	Native American	Asian	
Jan-08	12	7	3	8	0	20
Feb-08	17	4	2	6	0	22
Mar-08	12	10	1	2	0	9
April-08	18	6	0	5	0	19
May-08	12	4	2	4	3	12
Jun-08	7	5	0	8	2	11
Jul-08	7	8	3	8	3	14
Aug-08	8	14	0	8	0	11
Sep-08	10	4	0	4	0	12
Oct-08	17	14	2	5	0	33
Nov-08	12	5	2	4	0	14
Dec-08	12	5	1	5	0	11
TOTALS	144	86	16	67	8	188
						137

Brown County Human Services Program Outcome Measurement Report

Program Name: My Brother's Keeper, Inc.

Organization Name: My Brother's Keeper, Inc.

Contact: Harry F. Sydney III Phone # 920-884-1150 Fax #: 920-496-7922

Reporting period: January 2008-Present

Outcome # 1:

Teach men and boys the tools necessary to make better decisions in their lives.

Indicator #1: Number of clients that have indicated on the program evaluation that they now have a better understanding of how to have a positive relationship with family members.			
	# participants measured	# successful	% successful
Baseline or prior years -	54	43	79%
Midpoint Results	63	51	81%
End Results	72	64	89%
Comments / Changes: Example of program evaluation attached.			

Indicator #2: Number of clients that have been in trouble with school or the law in the past that have not been in trouble since finishing this program.			
	# participants measured	# successful	% successful
Baseline or prior years	54	41	80%
Midpoint Results	63	51	81%
End Results	72	61	85%
Comments / Changes: Result based meetings and updates from school liaison officers, school counselors and Brown County case workers.			

My Brother's Keeper, Inc. Program Evaluation

Program: My Brother's Keeper Mentoring Program

Presented by: Mr. Harry Sydney III

Date: 1/14/09

Directions: Please answer the questions honestly and openly. Parents and/or legal guardians please complete questions that apply to your involvement in this program. The information and feedback you provide on this evaluation will help us to improve future meetings.

1. **How was this program helpful for you?**

2. **What was the best part of the program?**

3. **What was the worst part of the program?**

4. **What changes would you suggest to improve this program?**

5. Please identify the tools you gained from this program that you believe will help you.

6. Were there parts of the program that were difficult for you to understand? If "yes", which one(s)?

7. Any other comments?

8. Please rate this program and circle one of the following:

5- Excellent 4- Very Good 3- Good 2- Average 1-Below Average

Optional

Name: _____

Address: _____

Phone: _____ Age: _____

Email: _____

Thank you!

On behalf of the Syble Hopp students, faculty, families and friends, a sincere and grateful thank you goes out to the following businesses and individuals for their generous support and love for our children:

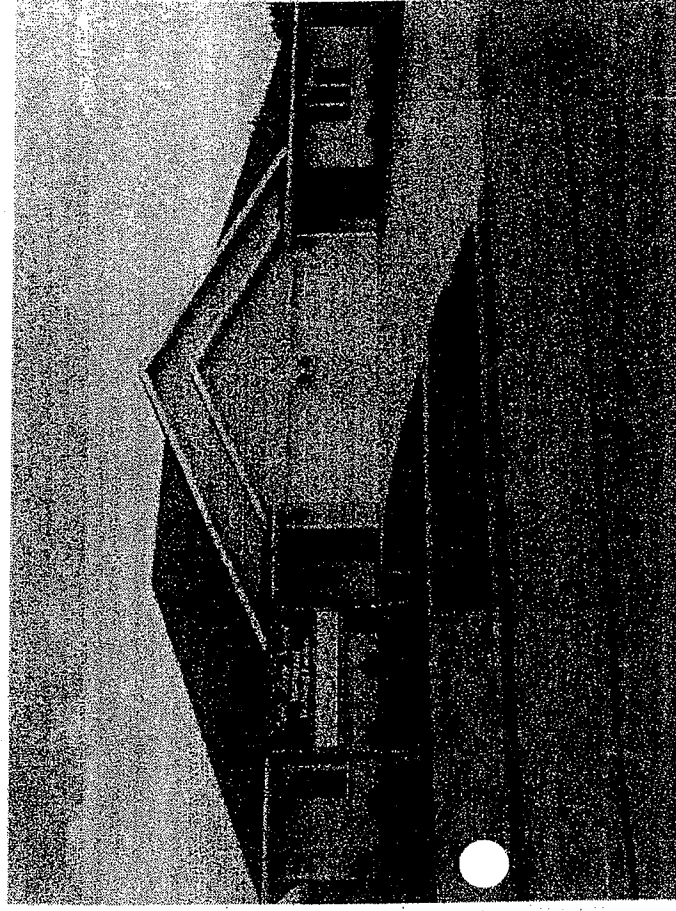
VerHalén, Inc.	Monday's Concrete Plumbing
Commercial Interiors	Peterson Poured Walls
Algoma Hardwoods	Appleton Sign Co.
Miron Construction	Martell Construction
Stock Building Supply	US Oil Co., Inc./Design Air
Seymour Lumber	Barlament Erection Crane Rental
Vos Electric, Inc.	Heim Construction
Beno Plumbing & Heating, Inc.	Appleton Lathing Corp.
Quality Mechanical, Inc.	Swinkles, Inc.
Schuh Construction, Inc.	LaForce, Inc.
James J. Calmes & Sons, Inc.	Commercial Horizons
MCC Murphy Concrete	Clarence Grusczyński
Wendell & Shanna Ellsworth	Overhead Doors Unlimited
Valley Cabinet	Home Depot, Appleton
Corrosion Control Paint Center	Dave Hongisto, City of De Pere
Gazella Concrete Pumping	Fisher Concrete Sawing
Randy Quist	Red-D Concrete
Waste Management	H. J. Martin and Son, Inc.
City Wide Insulation	Apple Family Foundation

Ribbons:

Gold – Weyers Family
 Pink – Syble Hopp's Family
 Green – Donors and other very special friends

Weyers Home Dedication

1697 and 1699 Patriot Way



September 27, 2007

Welcome

Welcome, Welcome, everybody welcome.
Welcome, Welcome, everybody here.

Our House

Sung to the tune of "Our House" by Graham Nash
Words by Syble Hopp students

Our house is a very, very, very fine school,
Syble Hopp's in our backyard
Now we don't have to go far
To get back to our classes.

Our house thanks to Ron and Colleen,
Who've helped fulfill a dream
Terry and Lois working hard
Believed and did.

Bob has the brightest attitude,
He organized all the funds
Tracy pulled it all together
It's beautiful.

Thanks to everyone who helped out,
Now our kids have a place to learn
About the world and life
Because of you.

Dedication Ceremony

Welcome and Introduction:

Mrs. Natelle, Administrator

Song:

Welcome Song sung by children, staff, family
and friends accompanied by Ms. DeRuyter,
Music Teacher.

Recognition:

Proclamation

Mayor of De Pere Michael Walsh
Brown County Executive Tom Hinz

Presentation:

Staff, children and family of Syble Hopp
School.

Comments:

Syble Hopp's Family
Syble Hopp Students
Weyers' Family

Song:

Our School sung by children, staff, family and
friends accompanied by Ms. DeRuyter, Music
Teacher, and the Hopp band.

Closing:

Mr. Hillert, Principal

WEYERS HOUSE TOUR

THURSDAY SEPTEMBER 27th, 2007

The Five Components Syble Hopp School utilizes to teach their children from ages 3 to 21 are:

- **Independent Living**
- **Community Living**
- **Functional Academics**
- **Vocational Training**
- **Recreation/Leisure Skills**

The balance between the components is determined by the age and functioning level of the child. The younger the child the more academics; the older the child the more emphasis on Independent Living, Community Living and Vocational Skills

Of these Five Components, Three will be taught using the Weyers House experience starting at age 18:

- **Independent Living**

Life Skills are taught and include banking, cooking, washing dishes; planning menus; shopping for groceries; house cleaning; using the washing machine and dryer to clean your clothing during your stay; learning how to use the dish washer; stove, micro wave, telephone, radio, TV, etc. They learn self help skills and practice them.

- **Community Living**

Life skills include community based instruction in Asking for help, when needed; working together in a positive way with your house partners ; appropriate behaviors in the community, and while living independently with others. Learning to live outside your current home, and its support structure.

- **Recreation/Leisure Skills**

The House is adjacent to the Syble Hopp School and Life skills taught include continued participation in bowling, swimming, golfing etc. While staying at the house the students also continue their participation with soccer teams, basketballs teams; track and field etc. Transportation to events is provided via the House Care Giver.

Syble Hopp School has been offering over night experiences since the days of Syble Hopp when she had children stay in her home overnight. The school program then had St. Norbert College students spend overnights at Hopp school with High school students.

18 years ago we applied and were granted federal dollars to begin an apartment program in the community. Since then until June 2007 we rented an apartment at Marvelle Lanes. We are no longer renting at Marvelle Lanes and will begin our new apt program in our new Weyers house in Oct.

**Syble Hopp Students
Katlin Miller
Jake Moczarny**

WEYERS HOME DUPLEX SELF TOUR

This beautiful duplex will train many children in Independent living skills. Children complete "overnight" for a week at a time, resuming their normal weekly activities during the day ie working, attending classes at SHS etc. The closer the children become to graduation age, their time at the apartment increases. This is to give children the practice they need to get ready for life beyond graduation.

Living Room:

As you enter the front door, the open concept living room is in the front of the home. This room will be used for board games, computer work, visiting with friends and watching favorite Television programs.

Kitchen:

The kitchen is a galley type where children will cook their meals while staying at the duplex. The students learn skills of cooking and shopping for groceries in classes during the school day.

Dining Area:

This is where children will gather to plan weekly activities, plan their grocery lists, work on budgeting etc.

This area will also serve as a work area for children during the day as SHS classes utilize the duplex.

Laundry Room

Students learn to use the washer and dryer at school and will transfer these skills to the appliances in the duplex. They are responsible for the linens they use during their stay at the duplex and getting everything clean, ironed and ready for those next staying at the duplex.

Bedrooms:

There are 3 bedroom suites each with their own bath and shower.. Children have their own closets, bed, overhead night lamp. The apartment supervisor has been assigned the room middle bedroom.

Garage

There is a one car attached garage will be very much appreciated during those cold winter days.

Patio

This is a special place for early morning breakfast or even an evening dinner. This special place will be designated to visit with friends while enjoying a view of our school.

Brown County Children With Disabilities Education Board

Syble Hopp School
755 Scheuring Road
De Pere, WI 54115

Phone: (920) 336-5754
Fax: (920) 336-7262

Press Release

Dedication of the Weyers Home:

When: Thursday September 27, 2007
5:00pm

Where: Built on the lot behind Syble Hopp School
1697-1699 Patriot Way, DePere

A dedication of the duplex; built by the Weyers Family Foundation and Commercial Horizon; will be held on Thursday September 27, 2007 at 5:00pm. The purpose of this duplex is to train children who attend Syble Hopp School in the area of Independent Living. This project is the first of its kind and without the hard work and dedication of the Weyers family, this would have never occurred.

History:

Independent living skills are a critical part of the Syble Hopp School functional curriculum. Children learn skills at school and then need to practice these skills in other settings. The school rented an apartment in the community for the past 18 years, prior to that children practiced these skills at the school and had over nights with St. Norbert College students as supervisors. This type of teaching began with Mrs. Syble Hopp herself as she had children spend over nights at her home. She was assisted by her nieces and nephews. These same nieces and nephews will be attending this ceremony.

Curriculum:

Independent living and community living skills include:
Menu planning, grocery shopping. Cooking, budgeting; banking, using the washer and dryer; cleaning; rec and leisure skills, using the city transit to access community activities; establishing friendships and getting along with others.

PRESS PACKETS WILL BE PROVIDED ON THURSDAY SEPTEMBER 27TH

**Contact: Barb Natelle
920-336-5754**

Physical Education

Bowling
Swimming
Physical Fitness skills
Life-time Activities



Music Education

Singing/Signing
Hand bell choir
Broadway tunes
UW Band Buddies
Weidner shows
Other instrumental music

Activities/Opportunities

Wisconsin Lion's Camp
Trees for Tomorrow
Community Work Program
Community Apartment Program
Holiday Program
Family Spaghetti Dinner & BBQ
D.A.R.E.
Bookmobile
Federal Hot Lunch
Wisconsin Special Olympics
Active, Supportive Parent Organization
Prom and Homecoming Events
Active Alumni Association
Total Communication (Sign and Verbal)
Holiday Parade
Spirit Club
Seasonal Community Experiences

Syble Hopp School

Brown County Children with Disabilities
Education Board (BCCDEB)

*Educating
Students with disabilities
since 1970.*



Syble Hopp School
755 Scheuring Road
De Pere, WI 54115
Phone: 920-336-5754
Fax: 920-336-7262
email: syblehopp@new.rr.com



Syble Hopp School offers educational programs for children with disabilities from ages 3-21 years old, residing in the following school districts of Brown County: Ashwaubenon, Denmark, Howard-Suamico, De Pere, Pulaski, West De Pere, and Wrightstown. Under the operations of The Brown County Children with Disabilities Education Board, the school works collaboratively with local districts to provide programming and administrative supervision for children with disabilities.

Programs include:

- Early Childhood
- Primary Education
- Intermediate Education
- High School Education
- Multi-Handicapped (MH) Education
- Music Education
- Adaptive Physical Education
- Occupational Therapy
- Physical Therapy
- Speech and Language Therapy
- Nursing Services

Instruction at SHS follows the community-based instruction model. Functional living skills include the following six components:

- Sensory Motor Pre-academics
- Functional Academics
- Independent Living
- Community Living Skills
- Social/Leisure/Recreational Skills
- Vocational

Early Childhood at SHS is determined by individual needs. Sensory experiences, active learning, and therapy services are provided.

Children in **primary** grades are grouped by student needs. The range of educational activities includes literacy and math projects, community experiences, cooking groups, 4-H projects, sensory input and social skills.

SHS has instruction in **intermediate** education. The focus is on functional reading and math, phonics, reading for pleasure, daily living skills, pre-vocational skills, and social skills. A variety of community experiences are offered each week.

The **high school** program is a functional, life-skills curriculum. SHS emphasizes community-based instruction to provide a smooth and successful transition to adult life. Student schedules are individually created within the framework of a six period instructional day.



Special Olympics

The Physical Education program is coordinated with Special Olympics.

The purpose is to provide a year-round program of sports training/competition.

Events include: bowling, basketball, Nordic skiing, track & field, soccer, snowshoeing, and golf.



Basic facts about Syble Hopp School

School Programs:

The school serves children with developmental and other disabilities between the ages of 3–21 years old.

- The children at Hopp school are educated in non-graded classes. The school is divided into the Early Childhood section, Primary, Intermediate, Middle School and High School.
- The programming at the school is Community Based Instruction. Programming is divided into 5 components based on research; Academics, Community Living; Independent Living, Vocational Skills and Recreational and Leisure Skills. The balance between these components is dependent upon the age of the child. The younger the child the more emphasis on Academics. As the child grows older the emphasis is based on vocational and independent skills

Funding Sources

County Tax Levy, State Funding. Federal Funding, and the generosity of the community.

A unique approach

The school programming implements Community Based education. The population it serves has challenges "transferring and generalizing information. This unique learning style has the most successful education taking place in the community. Some of the many places where children learn functional skills include:

The bank The grocery store The school duplex Local Restaurants

Transit system

Parent Organization

The Syble Hopp Parent Organization is one of commitment to the children at Hopp School. The parents are a fund raising organization with the goal of funding community based experiences for their children.

This unique program of serving children with disabilities has existed since the early 1950's when a teacher by the name of Syble Hopp was hired. Mrs. Hopp was the first teacher of children with disabilities in Brown County. This long rich tradition of helping children become successful citizens has been long with held and is still seen by the staff at Hopp school whether the instructional setting is at school or in the community



Syble Hopp School

Barbara Natelle - Administrator
(920) 336-5754

MISSION

The purpose of the Syble Hopp School programming for children with disabilities is to provide educational settings and to deliver services to students with cognitive and other developmental disabilities between the ages of three to twenty one years of age residing in the school districts served (Ashwaubenon, Denmark, De Pere, Howard/Suamico, Pulaski, West De Pere, Wrightstown). Programming places emphasis on the identified needs of this population with disabilities resulting in a self confident student who has grown and developed into a productive member of the community. Local educational agencies are responsible for the provisions of educational services and programs to children with disabilities who reside within their school districts, per Wisconsin Administrative Code Public Instruction 11, Wisconsin Statute 115 and Federal Law Individuals with Disabilities Education Act. The Brown County Children with Disabilities Education Board (BCCDEB) may collaboratively provide programming and administrative supervision.

PROGRAM DESCRIPTION

The Syble Hopp Programs provide educational programming to meet the needs of children with disabilities. The participating high schools in Brown County (Ashwaubenon, Denmark, De Pere, Howard/Suamico, Pulaski, West De Pere and Wrightstown), provide services for most students with a cognitive and other developmental disabilities. The Syble Hopp programming, therefore, meets the early childhood, elementary, and middle-school-level needs. These needs are met through programs offered at Syble Hopp School, programs housed in the school districts (integrated programs), and the Early Childhood Program. The Early Childhood Program serves children three to five years of age. Through early intervention, attempts are made to avoid the need for continued special programming. In those cases where continued programming is necessary, services are available through age twenty-one. These programs are provided at Syble Hopp School and through programs located in schools in the various districts. A full range of other support services including physical therapy, occupational therapy, speech therapy, etc. is available as needed.



Human Services Department

Mark A. Quam, Executive Director

111 N. Jefferson Street, Green Bay, WI 54301

Phone: (920) 448-6001, Fax: (920) 448-6126; E-Mail: Quam_MA@co.brown.wi.us

**THE BROWN COUNTY HUMAN SERVICES BOARD MEETING SCHEDULED FOR
JANUARY 15, 2009, 5:15 P.M., AT THE SOPHIE BEAUMONT BUILDING, 111
NORTH JEFFERSON STREET, IS CANCELLED DUE TO THE WEATHER.**

HUMAN SERVICES DEPARTMENT

Brown County

DATE: 1-15-09

PLEASE DELIVER THE FOLLOWING TRANSMITTAL TO:

NAME / TITLE: ANSR

DEPT. / OFFICE / LOCATION: _____

FAX NUMBER: _____ NO. OF PAGES SENT: _____

FROM:

NAME / TITLE: Mary Sande Leest

DEPT. / OFFICE / LOCATION: Human Services

SUBJECT / COMMENTS:

THE INFORMATION CONTAINED IN THIS FACSIMILE MESSAGE IS INTENDED ONLY FOR THE PERSONAL AND CONFIDENTIAL USE OF THE DESIGNATED RECIPIENT(S) NAMED ABOVE.

THIS MESSAGE MAY CONTAIN PRIVILEGED AND CONFIDENTIAL COMMUNICATION. IF THE READER OF THIS MESSAGE IS NOT THE INTENDED RECIPIENT OR AN AGENT RESPONSIBLE FOR DELIVERING IT TO THE INTENDED RECIPIENT, YOU ARE HEREBY NOTIFIED THAT YOU HAVE RECEIVED THIS DOCUMENT IN ERROR AND THAT ANY REVIEW, DISSEMINATION, DISTRIBUTION, OR COPYING OF THIS MESSAGE IS STRICTLY PROHIBITED. IF YOU HAVE RECEIVED THIS COMMUNICATION IN ERROR, PLEASE NOTIFY US IMMEDIATELY BY TELEPHONE AND RETURN THE ORIGINAL MESSAGE TO US BY MAIL. THANK YOU.

Community Services
111 N. Jefferson Street
P.O. Box 22188
Green Bay, WI 54305-2188
Phone (920) 448-6000
FAX (920) 448-6166
TDD (920) 448-6130

Economic Support Services
111 N. Jefferson Street
P.O. Box 22188
Green Bay, WI 54305-2188
Phone (920) 448-6460
Fax (920) 448-6465

Mental Health Center
2900 St. Anthony Drive
Green Bay, WI 54311-9962
Phone (920) 391-4700
FAX (920) 391-4870
TDD (920) 391-4897

Brown County Shelter Care
2980 St. Anthony Drive
Green Bay, WI 54311
Phone (920) 391-4625
FAX (920) 391-4628
TDD (920) 391-4625